



Notice of the Annual General Meeting of British Taekwondo Limited (the “Company”)

Company Number 7501788

Date: Saturday 22nd November 2025

**Place: In person: National Taekwondo Centre, Ten Acres Sports Complex, Ten Acres Lane,
Manchester (M40 2SP)**

& Teams: Virtual meeting

Time: 3:30 pm – 5:00pm (Doors open 3:15pm / Online Log in open from 3:25pm)

AGENDA

- 1) To approve the minutes of the Annual General Meeting of 23rd November 2024
- 2) To receive a full statement of account, in the form of a presentation of the Company’s Financial Statements for the year ended 31 March 2025
- 3) To delegate to the board the appointment of the Company’s Auditors for the year ended 31 March 2026 and delegate agreement of their remuneration to the Board
- 4) To receive, from the Board, a report on the activities of the Company since the previous Annual General Meeting
- 5) To approve the re-appointment of Independent Non-Executive Director for a third and final term of 3 years as defined by the Articles of Association of the Company:
 - a) Eamonn O’Rourke
- 6) To approve the re-appointment of Independent Non-Executive Director for a third and final term of 3 years as defined by the Articles of Association of the Company:
 - a) Helen Martin
- 7) To approve the re-appointment of Independent Non-Executive Director for a third and final term of 3 years as defined by the Articles of Association of the Company:
 - a) Matthew Barnes
- 8) To approve the appointment of Non-Executive Director for a first term of 3 years as defined by the Articles of Association of the Company:
 - a) Usman Dildar

Notice given on 10th October 2025 by order of the Board of the Company

AGM Attendance Notes

- Registration to attend or nominate proxies closed at **5pm on Friday 7th November 2025**
- Eligible members and proxies will receive email confirmation of their attendance and joining details approx 7 days before the meeting
- Attending members will receive confirmation of voting rights and proxies (if applicable) by email approx 7 days before the meeting.

AGM Voting Right Notes

- Only Full Members, as defined by the Articles of the Company, may vote at the AGM.
- Voting members are defined as representing a club that has been a member of British Taekwondo for more than 1 year and with 20 or more currently registered members on 7th November 2025.
- The attention of each Member is drawn to their right, under section 324 of the Companies Act 2006, to appoint a proxy to exercise the Member's rights of attendance, speaking, and/or voting.

AGM Voting Process Notes

- **All voting will take place using a secure independent online voting platform**
 - All registered members attending in person should ensure they bring a internet enabled device (phone, tablet or laptop) and at the appropriate time as directed by the chair, log into the secure voting portal to vote
 - All registered members attending online should switch to the secure voting portal on a new window at the appropriate time as directed by the chair.
- Mi-Voice - An independent online voting service provider will be conducting the voting process to ensure transparent and secure voting.
- British Taekwondo will contact all registered attendees during week commencing 10th November and confirm voting status (see voting rights notes) and provide AGM log in details.
- Confirmed eligible members and proxies will also receive a separate email from **Mi-Voice**. An email will be sent from elections@mi-voice.com providing voting members and proxies with a personal, unique and secure link to a AGM voting site with details of how to cast vote(s).
- The voting will take place during the AGM itself as usual, so eligible members must attend and vote when the voting platform time window opens.
- Live voting will take place during a 15-minute window, as signaled by the Chair during the meeting. *(All resolutions requiring a vote will be voted upon during this time window)*
- Results will be collated by the independent representative from **Mi-Voice** and presented to the meeting.