



POOMSAE COMPETITION CHIEF REFEREE RESPONSIBILITIES

(Effective from April 8, 2021)

(Next Review due by April 8, 2022)

POOMSAE COMPETITION CHIEF REFEREE RESPONSIBILITIES

1. Objective

These regulations are to efficiently oversee the Chief Poomsae Referees duties during British Taekwondo sanctioned Poomsae Championships.

2. Administration

Administration of the Chief Referee and referees shall fall under the sole jurisdiction of the British Taekwondo Referee Department.

3. Invitation of the Chief Referee

Invitation of the Chief Referee is the sole responsibility of the Organising Committee; however, they must advise the Poomsae Referee Department. The Organising Committee must complete the appointment of the Chief Referee a minimum of three months before the event.

4. Chief Referee Schedules

Referee Schedules and times tables are the responsibility of the Chief Referee & the Organising Committee.

5. Responsibilities of the Competition Chief Referee

- a) Liaise with the competition organisers to ensure the correct number of qualified referees are invited.
- b) Ensure the correct first aid requirements have been met before the competition begins.
- c) Organise the Referees into effective teams.
- d) Organise the Referee audit with British Taekwondo.
- e) Review any requests from the Organising Committee for the modifications to divisions and methods of competition.
- f) The Chief Referee will assume parental responsibility for any unaccompanied officials under the age of 18 and the behaviour of all Referees staying in the official referee hotel. If the Chief Referee is not staying in the same hotel then they must appoint an appropriate adult as nominated for parental responsibility and Referee oversight.
- g) Deliver the Referee briefing covering key points and any relevant rule changes.
- h) Ensure the correct judging documentation is available.
- i) Ensure the Referee conditions and terms are within the British Taekwondo regulations.
- j) Ensure that medical cover is in place before competition starts. Also ensure that additional measures are in place before Freestyle divisions commence.
- k) Before competition starts, ensure all scoring systems are working, mats are of the standards required and field of play is clear of spectators.
- l) Make any relevant rulings on official protests.
- m) Oversee and maintain that the Referee decisions are fair and consistent throughout the event.
- n) Work within the pre agreed schedules/timings the competition organising committee has set.
- o) Forward any medical forms to British Taekwondo Health & Safety Advisor after the event.
- p) Conduct a post championships report for the Referee department (Appendix).

6. Referee Requirements

The Chief Referee must ensure that the Organising Committee has the required number of Referees are in place to run the championships effectively as specified in the 2021 Sanctioned Poomsae Championships Policy.

7. Administration

The Chief Referee has the responsibility to ensure the Organising Committee supply all the required documentation including scoring sheets. These can be downloaded from the British Taekwondo website; the consolidated archive is Poomsae Refereeing Forms.zip.

1. Recognised Poomsae scoring sheet.
2. Division scoring record sheet.
3. Freestyle Poomsae scoring sheet.
4. Freestyle Guidelines for scoring.
5. Freestyle check list for deduction sheets.
6. Para Poomsae Scoring sheet.
7. Official Protest Form.

8. Referee Briefing

The Competition Chief Referee must ensure the Organising Committee provide a suitable referee briefing room on each morning of the championships.

9. Arbitration

Protest Procedure

Only the official head coach for a team can protest to the Chief Referee. This must be made within 10 minutes of the end of the contest. A protest fee of £75 will be payable immediately to the Organising Committee. This should be refunded if the protest is accepted and upheld. If the protest is not upheld, the protest fee shall be split equally between the Chief Referee and the Organising Committee.

On receiving the protest, the Chief Referee should review the nature of the protest and organise an Arbitration board, which should include:

- Chief Referee
- Tournament director
- Court team captain
- Two experienced referees from other referee teams
- Independent coach

After reviewing the evidence, the Chief Referee should make a ruling according to the WT Rules. The decision of the Chief Referee will be final and binding on all parties.

(Appendix 1)

Competition Chief Referee Report

Event		
Date		
Chief Referee		
Event Director		
List of Referees	Full Day 1. 2. 3. 4. 5. 6. 7. 8. 9. 10 11. 12. 13. 14. 15. 16. 17. 18. 19. 20.	Part Day 1. 2. 3. 4. 5. 6. 7. 8. 9. 10
Referee Performances/ Review		

Overall thoughts on the championships	
Recommendations	
Protests Report (Brief outline) Also attached the protest form	
Date	
Signature	