

Role Description: Head Coach

Sport Performance Department

About us:

British Taekwondo is the National Governing Body for the Martial Art & Olympic sport of Taekwondo in Great Britain, serving a 700 strong club network with a 18,000 membership across the United Kingdom.

Our core business and small number of staff supports and regulates member club activity, events, competitions and teams across the Olympic combat sport, Poomsae (forms) and traditional Martial Art disciplines.

British Taekwondo works closely with and supports our expert led volunteer workforce departments who drive our policies and grow participation.

British Taekwondo also collaborates with GB Taekwondo, the high-performance arm responsible for Olympic sport & Paralympic sport programs.

British Taekwondo always aims to recruit and retain individuals through fair and effective recruitment and selection procedures. We value equality & diversity and are committed to eliminating unlawful and unfair discrimination. Appointments will always be on merit.

Applications are welcomed from all people irrespective of age, sex, gender, sexual orientation, marital status, pregnancy/maternity/paternity/caring responsibilities, ethnic and cultural background, nationality, disability, religion or belief.

About this post:

British Taekwondo is looking for an experienced and motivated individual to join one of our volunteer workforce departments, responsible for the development and management of our Sport Performance Program in Great Britain and Northern Ireland.

This would include the review & development of participation strategies and delivery structures to develop a world leading sport performance program for our Cadet, Under 21 and University athlete members, utilizing and growing a pool of highly skilled coaches and support teams with robust and fair selection policies.

Location:	Various – attending meetings as needed
Travel:	The successful candidate will be expected to agree to some reasonable travel to fulfil this role.
Remuneration:	Voluntary role (reasonable travel expenses covered according to agreed expenses policy)
Hours of work:	As required to fulfil role
Contractual Status:	Ad hoc contractor
Term:	3-year appointment (subject to annual performance review)
Start date:	1 st November 2020

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ROLE PURPOSE & MAIN RESPONSIBILITIES

Reporting to the Sport Performance Department Chair, you will be responsible for:

Acting as the designated person within British Taekwondo with primary responsibility for the technical development of sport Taekwondo coaches and athletes in Great Britain & Northern Ireland.

The post will include participation in the development and review of policies, procedures and training materials to help to develop a robust, 4-year strategic plan to create a world leading performance & education structure, resulting in a pool of highly skilled, motivated and medal winning athletes on the international stage

Key responsibilities:

- Contribute to the departmental development and delivery of the 4-year strategic plan for athletes & Coaches
- Develop and implement a robust technical standard framework and education program for coaches
- Develop and share training programs with coaching cohort
- Develop, implement & maintain a robust coach education program, embracing different styles of training techniques, including e-learning, tutorial sessions or coaching
- Work with BT development team to align club coach education program and include basic and high-performance training principles in modules.
- Develop a Talent ID strategy and delivery program
- Work with GB Taekwondo colleagues and development teams on pathway alignment
- Create and provide technical advice and support to the highest standard to the department
- Lead training sessions where appropriate or nominate session lead coach
- Act as Lead coach or nominate lead coach to a selection panel for major Championships
- Analyse user requirements and create programs and projects that serve the customer
- Research and introduce new technologies for the performance department
- Take the lead in defining in-house standards and recommend to the department
- Support the Operations, Squad & Team Managers to fulfil their roles
- Ensure all latest competition rules and updates are documented and disseminated to athletes and coaches through the operations manager, education courses and general communications
- Periodically reporting progress to the Performance Department Chair
- Other duties as may reasonably be required.

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Required Experience & Knowledge

The successful candidate should have experience in the following:

- Track record of delivering success as a sports coach at National & International level
- Minimum 5 years as an active sport Taekwondo coach
- 2+ years' experience in a supervisory capacity at National or International level

Knowledge and Understanding of:

- Latest World Taekwondo sport competition rules
- World Taekwondo International event management policy
- Excellent understanding of domestic sport performance landscape
- Strategy setting and project development
- Education program creation and delivery
- Sport and its role in communities, performance, participation, and volunteers

Competencies

- Ability to Engage and Motivate Others; Drive to Achieve Results working with strict deadlines.
- Possesses tact and diplomacy
- Ability to promote and demonstrate anti-discriminatory practice
- Advice and support-provision skills at all levels
- Communication skills
- Ability to respond to Taekwondo queries within fast paced timescale
- Ability to develop and produce national level policies, guidance and resources
- Ability to manage conflict in a calm and professional manner to bring people together
- Sets high standards for self and is dissatisfied with average performance
- Behaves at all times in a professional manner that is fair, open and transparent, with discretion, sensitivity & confidentiality
- Understands the need for respect and confidentiality
- Can demonstrate the ability to develop project plans
- Builds effective relationships both internally and externally
- Be willing to undertake reasonable travel to fulfil duties
- Administration and systems (records) management skills
- Expresses both orally and in writing, ideas and information in ways that are appropriate, accurate and concise
- Solves problems creatively by identifying the problem, evaluating the alternatives and finding innovative solutions
- Proficient in Microsoft IT packages including Word, Excel and PowerPoint
- Clean driving licence.

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How to apply

Please submit your CV with a covering letter outlining your relevant experience and why you are suitable for this role.

And send to: recruitment@britishtaekwondo.org

Closing Date for Applications: **FRIDAY 9TH OCTOBER 2020**

Interviews: **W/C 12TH OCTOBER 2020**

(convenient dates to confirm – this will be via a video call)

If you have any questions or would like to discuss this opportunity further, please contact Ian Leafe, Chief Executive Officer of British Taekwondo on email ian.leaf@Britishtaekwondo.org