



# TRANSPORTING CHILDREN AND YOUNG PEOPLE

## Transporting Children and Young People

Transporting children and young people to and from training, competitions and events should normally be the responsibility of the parent or carers.

However, there are times when it makes sense for a group to travel together. When this happens the following steps should be put in place:

- Adults selected to drive should be suitable and insured.
- Parents/carers should provide written consent for their children to be transported as part of the group.
- Emergency contact details for all parties should be provided.
- Where possible no child should be on their own with a driver. Where this is not possible the child should sit in the rear seats.
- Collection and drop off points with times should be agreed.
- Seat belts must be worn and, if necessary, booster seats should be provided by the parent.
- If minibuses are used, drivers should be trained and have the necessary paperwork, insurance and licences.

There are also occasions where emergencies arise and there is no choice but to transport a child. This might include where a parent/carer is unable to collect a child due to an emergency. In these instances:

- Parents/carers should provide written consent for their children to be transported. This can be given by text or email.
- The CWO should be informed before transport is undertaken and discussions should take place as to how to minimise the risk.