



DISCLOSURE CHECKS

Disclosure Checks

(1) Purpose of Document

British Taekwondo encourages all people who have frequent and regular contact with young people and adults at risk to have a Disclosure check completed. The way this is done varies from one home nation to another, but the principles are broadly similar.

The organisations that undertake the checks are:

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|---|--------------------------------|
| England, Wales, Isle of Man and Channel Islands | Disclosure and Barring Service |
| Scotland | Disclosure Scotland |
| Northern Ireland | Access NI |
| Gibraltar | Police |

At British Taekwondo we believe strongly in the safety of all participants in our sport, and we will continue to undertake checks to reduce risk. In line with the new regulations we have now produced guidance to help people involved in Taekwondo to apply for the right level of check.

Anyone who is working in ‘*Regulated Activity*’ must have an enhanced disclosure check including a check against the Barring List. Regulated Activity is defined as someone who is involved in the following:

- Unsupervised teaching, training, instructing
- Caring for or supervising children
- Providing guidance/advice on well-being
- Driving a vehicle only for children

Where/how often this usually takes place:

- frequently (once a week or more)
- intensively (on 4 or more days in a 30-day period, or overnight)
- in an education establishment

In general, the following roles are likely to require an Enhanced Disclosure Check including the barred list:

- Coaches
- Team Managers
- Leaders
- Welfare Officers
- Medical personnel
- Webmasters: where there is any form of electronic interactive communication

Applicants will need to ask for either a ‘child’, ‘adult’ or ‘child and adult’ check dependent on whom they are working with.

There is a second level of check that does not require a check of the barred list. British Taekwondo requires all people who are working in a supervised capacity with children on a regular basis, i.e. once a week or more, or intensively (4 or more days in a 30-day period or overnight), to undertake an Enhanced Check.

This may include:

- Volunteers
- Referees

People under 16 or who have occasional contact with children will not need to be checked. The following flowcharts may help in deciding what type of check is required.

For more information about eligibility for checks see:

<https://www.gov.uk/government/collections/dbs-eligibility-guidance>

Disclosure checks should be provided as one part of a safe recruitment process and not the only element of recruitment. It is important, irrespective of any disclosure criteria that clubs follow safe recruitment procedures

The flow charts provide key questions on deciding whether or not an individual should be checked. These are only a guide and some roles may require further consideration as to whether they are eligible for a check. Please contact the British Taekwondo National Lead Safeguarding Officer to discuss the matter further safeguarding@britishtaekwondo.org.





