

Annual General Meeting of British Taekwondo Limited

Company Number 7501788

MINUTES OF THE MEETING

Date: Saturday 7th December 2019

Place: Manchester Regional Arena, Etihad Campus, Rowsley St, Manchester M11 3FF

Time: 1.00 pm - 2:30pm

Attending

Adrian Tranter	Gemma Biescas (BM)	Mark Moores	Stephen Blomeley
Andrew Colville	Gerry Reilly	Mark Yell	Steve Aldis
Andy Jeffries	Helen Martin (BM)	Matthew Barnes (BM)	Tom Stammer
Chan Sau	Ian Lennox	Peter Adamsons	Tong Wan Shin
Cheryl Sinden	John Stopforth	Phillip Payne	Angela Broadbent
Chi Hau Lai	Jonny Cowan (BM)	Rick Simpson	
Daniel Flesher	Kambiz Ali	Said Khelwatty (BM)	
Eamonn O'Rourke (BM)	Sarah Jennings (BM)	Saimoore Sarsoza	
David Bell	Lindsey Bell	Seyit Bozdog	
David Kim	Ian Leafe (CEO)	Simon Turton	
Gary Sykes	Mark Heywood	Siva Ramasamy (BM)	

INTRODUCTION

Members and Observers were welcomed by the Chair and thanks given to those who also attended and contributed to the morning workshop sessions.

Minutes of the previous AGM of 24th November 2018

Members were presented with and asked to approve the minutes of the Annual General Meeting of 24th November 2018

- Approved: 89 votes / proxy votes
- Rejected: 0 votes

Minutes approved by AGM

Statement of Account for year ending 31st March 2019

The appointed company auditor, Christopher Darwin from Thomas Coombes gave a detailed presentation of the Company's financial position as per the published accounts for the year ending 31st March 2019.

Auditors conclusion

From our inspection of the records and systems of the Board we were able to issue a clean audit report on the accounts of the company.

Full audit report is detailed on pages 7 and 8 of the published annual accounts.

There were no questions from the floor.

Appointment of the Company Auditors for the Year Ending 31st March 2020

Members were asked to approve the appointment of Thomas Coombes as the Company Auditors for the financial year ending 31st March 2020 and to delegate the agreement of their remuneration to the board.

- Approved: 89 votes / proxy votes
- Rejected: 0 votes

Thomas Coombes appointed as Auditors for the Year Ending 31st March 2020

Report on the Companies Activities

Ian Leafe, the newly appointed Chief Executive Officer gave a detailed presentation of the challenges and future opportunities for the business on behalf of the board.

He described:

- The new structure of the board and governance plans to achieve Governance Code for Sport Tier 3 compliance in 2020
- The qualifications and CV's of the new Chair and Non-Executive directors
- Changes to the operational staff structure of the organisation, the recruitment of a full-time membership services officer, finance officer and Safeguarding & Compliance Officer, with further plans.
- The roll out of a new volunteer department structure for Kyorugi, Poomsae & Technical disciplines within Taekwondo
- The increasing membership figures
- Work on Kukkiwon certificate applications, bringing the service within a 2-day window
- Project reviews to come on the hub, membership tiers and events

He also set out the outstanding range of event and representation activity in the previous year including:

- Cadet program achievements and medals
- Under 21 Team activity
- National Kyorugi Championship report
- Poomsae Program achievements and medals
- National Poomsae Championship report
- BT members invaluable involvement in the Manchester 2019 World Championships
- The activities of the President & senior BT members with World Taekwondo and World Taekwondo committees and working groups.

Amendments to the Articles of Association of the Company

Members were presented with and asked to approve the amendments to the Articles of Association of the Company as published in advance of the meeting.

- Approved: 89 votes / proxy votes
- Rejected: 0 votes

Amendments approved and Articles adopted

Appointment of new Independent Non-executive Directors

Members were introduced to and asked to approve the appointment of Eamonn O'Rourke as Chair of British Taekwondo for an initial term of 3 years

- Approved: 89 votes / proxy votes
- Rejected: 0 votes

Eamonn O'Rourke appointed as Chair of British Taekwondo for an initial term of 3 years

Members were introduced to and asked to approve the appointment of Helen Martin as a Senior Non-Executive Director of British Taekwondo for an initial term of 3 years

- Approved: 89 votes / proxy votes
- Rejected: 0 votes

Helen Martin appointed as a Senior Non-executive Director of British Taekwondo for an initial term of 3 years

Members were introduced to and asked to approve the appointment of Matthew Barnes as a Non-Executive Director of British Taekwondo for an initial term of 3 years

- Approved: 89 votes / proxy votes
- Rejected: 0 votes

Matthew Barnes appointed as a Non-executive Director of British Taekwondo for an initial term of 3 years

Re-appointment of Non-executive Directors

Members were introduced to and asked to approve the reappointment of Sarah Jennings as a Non-executive Director of British Taekwondo for a second term of 3 years

- Approved: 89 votes / proxy votes
- Rejected: 0 votes

Sarah Jennings reappointed as a Non-executive Director of British Taekwondo for a second term of 3 years

Re-appointment of the position of President of British Taekwondo

Members were asked to approve the reappointment of Sarah Jennings as President of British Taekwondo for a second term of 1 year

- Approved: 88 votes / proxy votes
- Rejected: 0 votes

Sarah Jennings reappointed as President of British Taekwondo for a second term of 1 year

Any other business

No further business or questions from the floor were received.

The Chair closed the meeting and thanked everyone for their support and attendance.