Step by Step Guide to using the National Championships PayPal Payment Button

We ask clubs to pay for all of their members entries in one or two block payments if possible.

Please see instructions below on how to do this:

- 1. First, please visit the British Taekwondo website and click on the 'Events' tab on our menu bar.
- 2. This will then bring down two options National Kyorugi Championships and National Poomsae Championships.
 - Please choose on the event you would like to enter your club into.
- 3. If you scroll down on this page, you will see the PayPal Button which is to be used to make payment for your National Championships club entries.
- 4. Under 'BT club name and number', please enter your club name and number. Once you have done this, press 'Add to Cart'.
- 5. We ask instructors to make just one or two block payments on behalf of all of their members.

Once you have pressed 'Add to Cart', this will take you to your basket, where you will see the National Championships payment. Here you are able to increase the 'Quantity'.

Increase this to the number of players you want to pay for to enter the event.

6. Once you have completed all of the steps above, you are able to press 'PayPal Check Out', and make payment using your PayPal account, or **if you do not have a PayPal account**, you can click 'Check Out' and this will allow you to make payment using your credit/debit card.