



01/04/2016

To Whom It May Concern

Dear Sirs

Re: Policy Holder – British Taekwondo Control Board (WTF) Limited t/as British Taekwondo

Insurers have advised that in order for the insurance covers arranged on behalf of British Taekwondo to operate **all** of the following **must** be in place, **at all times**:

- ◆ Current, valid, Instructor Home Countries Criminal Records check
- ◆ Instructors membership for Public Liability & Professional Indemnity insurance
- ◆ Members membership for Public Liability insurance
- ◆ Current, valid, Club Affiliation membership

If the above are not current and valid the insurance covers arranged **will not operate**.

I trust the above clarifies matters for you.

However should you have any queries or require any further information, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read "Ian Tofts", with a long horizontal line extending to the right.

Ian Tofts, Cert CII
Corporate Account Handler

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