



**EVENT REGULATIONS**

**EVENT ORGANISER REGULATIONS**

**PLAYER AND COACH REGULATIONS**

**V12.5**

DATE OF IMPLEMENTATION: 1<sup>st</sup> April 2016

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## **(1) Objective Of These Regulations.**

- (a) British Taekwondo owes legal duties to take all reasonable care in the circumstances to ensure that those participating are reasonably safe from foreseeable harm.
- (b) To ensure that its members who coach, instruct and officiate are appropriate and qualified people.
- (c) There is a risk of injury and the principle aim of these regulations is to reduce allegations of failures in regulating
  - (i) The overall safety of participants
  - (ii) Safety inspections
  - (iii) Auditing of events
  - (iv) Event approval
  - (v) Claims arising from actions of member participants

## **(2) Definition and Category of Event**

British Taekwondo defines if and how an activity is classified and categorised as an 'event'. These regulations apply anywhere in the United Kingdom or in other territories that are members of British Taekwondo.

## **(3) Who Must Be Made Aware Of These Regulations?**

- (a) Event Organisers
- (b) Referees
- (c) Coaches
- (d) Instructors
- (e) Players

## **(4) Definition of Event Organiser**

- (a) The Event Organiser is the named person and contact point for all matters pertaining to the event organisation and structure.
- (b) The Event Organiser is required to have held current British Taekwondo Instructor Indemnity insurance for at least four weeks prior to applying for Event Insurance and to have a current Registered Instructor certificate and enhanced disclosure, British Taekwondo membership and club affiliation.
- (a) The Event Organiser will be audited to ensure he or she has the required documentation before their application to run an event is accepted.
- (b) Membership Services is responsible for carrying out the Event Organiser audit.

## **(5) Event Organisers' Responsibilities**

- (a) Event Organisers are required to implement these Regulations (date of implementation is 1<sup>st</sup> April 2016) to the letter. No deviation or omission from the regulations is permitted.
- (b) These regulations are compulsory.
- (c) Event Organisers are required to comply with these regulations if insurance cover is to be granted to cover your events.
- (d) Where event organisers fail to comply insurance cover could be withdrawn.
- (e) If these regulations are not complied with, the individual(s) breaching these regulations may be personally liable because insurance cover could be withdrawn due to the breach.
- (f) The Event Organiser is responsible for ensuring that their Event complies with these regulations.
- (g) If the Event Organiser fails to ensure the Event complies with these regulations he or she could be liable, if insurance cover has been withdrawn because of non-compliance.
- (h) Event Organiser are required to have their event approved by the relevant British Taekwondo department before it can be insured.
- (c) Event organisers are required to request a copy of all attending instructors' and coaches' indemnity insurance certificates to be attached to their teams' entry forms.
- (i) The Event Organiser must ensure the Officials and Referees are aware of the medical treatment protocols and who the medical team are.
- (j) The Event Organiser is required to return the Event Organiser Checklist (Appendix D) to Membership Services 2 days before the event.
- (k) Event Organisers are required to implement the Referee Regulations in Section 18 below.

## (6) Tournament Director Responsibilities

- (a) All BT Kyorugi events are required to have a Tournament Director who is a member of British Taekwondo and domiciled in the United Kingdom.
- (b) The Tournament Director has a key role to play in the event management and does have a responsibility for safety, especially when merging groups prior to an Open event
- (c) The Tournament Director is required to have comprehensive knowledge of (1) BT Policy and procedures and (2) BT Health and Safety policy
- (d) The Tournament Director is responsible for the administration and management of the event which includes:
  - (i) Drawing of lots
  - (ii) Merging of groups prior to the start
  - (iii) Processing of results
  - (iv) Other associated administration.

## (7) Chief Referee Responsibilities

- (a) The management of the referees
- (b) To appoint a Referee to oversee the weigh-in. The Referee can be assisted by one or more administrators appointed by the Event Organiser.
- (c) To ensure that all officials only officiate at the level of their qualification
- (d) To ensure that the required insurances are held by the Officials prior to their participation.
- (e) To monitor the performance of the officials during the Event and identify and eliminate any potential weaknesses.
- (f) To ensure the safety of the players.
- (g) This role also includes liaison with coaches and head of teams to manage any protests that may occur.

## (8) Event Approval

- (a) Membership Services will seek approval for the event from the relevant British Taekwondo department. When the event has been approved an event insurance certificate will be issued and the insurance brokers will be given a copy of the application form.
- (b) The Event cannot go ahead until Membership Services has completed the player and coach audit and sent the audit results to the Event Organiser and Referee department and confirmed it can go ahead.

## (9) Event Insurance

- (a) The event organiser is required to apply for event insurance on the BT Event Insurance Application Form at least four weeks prior to the event.
- (b) The Event Insurance Application form must be posted four weeks in advance of the event to:

British Taekwondo  
Membership Services  
The Business Place  
Park Road  
Mansfield Woodhouse  
Nottinghamshire  
NG19 8ER
- (c) If one centre/chief referee attending an event does not have indemnity insurance, the whole event becomes uninsured.
- (d) If one athlete does not have current BT membership and is permitted to enter the event, insurance cover will be withdrawn.
- (e) If one coach does not have instructor insurance cover will be withdrawn and the whole event becomes uninsured.
- (f) BT will not insure a future event if it finds that the Event Organiser is not implementing these regulations in full and does not send the *complete* list of players and coaches to Membership Services for audit 5 days before the Event.

British Taekwondo requires all sanctioned events to be insured under the Event Insurance Policies which cover:

- The members when attending approved and organised Events in respect of accidental injury to third parties and loss of or damage to third party property.
- The organisers in respect of public liability claims. The cover is limited to a maximum of £10,000,000.

Event insurance does *not* insure members or organisers personally for

- Cancellation of the event or any cancellation fees or charges of any type
- Reimbursement of travel costs, accommodation fees and meals
- Loss of earnings
- Loss of luggage , equipment, training kit and personal belongings such as clothes, phones, computer and camera etc
- Any medical fees, travel costs and any other charges incurred as a result of being injured while participating in a British Taekwondo event

## **(10) Accident Reporting**

- (a) British Taekwondo are obliged to notify its insurers of any accident as soon as possible and in any event within 30 days of an accident occurring.
- (b) Late notification would be grounds for the insurer to withdraw cover.
- (c) All accidents must be recorded on the British Taekwondo Accident Report form.
- (d) A copy of the form must be sent to Membership Services, 66 Wychdell, Stevenage, SG2 8JD within three working days of the accident. This will be used to notify the insurers of the accident.
- (e) A claim form will be sent to the instructor of the injured member. This must be completed and returned to Membership Services within 14 days

## **(11) Regulations Applicable to All Events**

- (a) **Safety And Risk Assessment**
  - (i) The safety of all participants in an event is of paramount concern of British Taekwondo.
  - (ii) Event organisers and Coaches are required to carry out sufficient risk assessments for an event following British Taekwondo Health and Safety Guidelines.
- (b) **Personal Protective Equipment Specifications**
  - (i) Only approved personal protective equipment (PPE) must be used by members taking part in BT-approved events that involve sparring or self-defence.
  - (ii) Approved items of PPE are those that are recognised by the World Taekwondo Federation Competition or the European Taekwondo, or have been independently certified as meeting British Standards. The brands of PPE that can be used must meet the specifications listed in Appendix A.
  - (iii) All personal protective equipment used by the Event Organiser, Competitors, Coaches and members participating in seminars, Dan promotion tests or competitions must be fit for purpose and in good condition.
  - (iv) Only equipment approved by the WTF, the ETU or British Taekwondo may be used.
  - (v) All personal protective equipment must be in good order. Damaged, repaired or excessively worn equipment is not safe and may not be used. For example, head protectors may not be used if the foam is split.
  - (vi) No other PPE equipment is permitted.
- (c) **Matting Specifications**
  - (i) The brands of mat that can be used are required to meet the specifications set out in Appendix B.
  - (ii) All matting must be in good order and fit for purpose. Damaged, repaired or excessively worn matting is not safe and may not be used. For example, matting may not be used if the surface is split or the interlocking lugs have detached.
  - (iii) Only mats approved by the WTF, the ETU or British Taekwondo may be used. No other mat is permitted and events will not be allowed to go ahead if organisers fail to comply.
  - (iv) The event organiser must ensure that the mats are sufficiently prepared or conditioned and that the surfaces are not slippery.
- (d) **British Taekwondo Safeguarding Policy**

Event Organisers must comply with and enforce the British Taekwondo Safeguarding Policy regulations set out in the British Taekwondo Safeguarding Policy. This can be downloaded from <http://www.britishtaekwondo.org.uk/btcb-downloads.html>
- (e) **Photography**
  - (i) Event Organisers must implement the British Taekwondo photography policy at the Event.
  - (ii) The policy and application form to apply to be permitted to photograph competitors can be downloaded from <http://www.britishtaekwondo.org.uk/btcb-downloads.html>.

## **(12) Competitions**

The organisers of Poomsae and Kyorugi competitions must comply with the prevailing British Taekwondo and WTF rules and regulations in force at the time of the competition.

## **(13) Activities That Are Classified As An Event.**

The activities below are classified as an Event and are required to be:

- Registered as an Event before the event can take place.
  - Covered by event insurance before the event can take place.
- (a) Kyorugi Competitions (International, National, County, Local, inter-club, 1 on 1)
  - (b) Poomsae Competitions (International, National, County, Local, inter-club, 1 on 1)
  - (c) Training Seminars
  - (d) Matt Seminars
  - (e) Dan Gradings
  - (f) Demonstrations

For the avoidance of doubt, if *any* one or more of the following descriptions apply the event is considered to be a competition and it must be registered and insured as such:

- Entry forms are submitted
- Entry fees are collected
- Paying spectators are permitted into the Event
- Elimination (with division trees or brackets)
- Declaration of match winners
- Sudden death/Golden point rounds
- Coach protests
- Video replay or judge/jury review
- Medals or trophies awarded

### **(a) Kyorugi Competition Regulations**

- (i) International, national, county, local and club Kyorugi competitions must be approved before the event can go ahead by the BT Kyorugi Referee department.
- (ii) White belts (10th kup) are not permitted to take part in any Kyorugi competition.
- (iii) An application form for event insurance must be submitted to Membership Services at least four weeks prior to the event.
- (iv) All those who participate in full-contact sparring must wear a complete set of personal protective equipment (PPE). This must meet the required specifications set out in appendix A at the end of these regulations.
- (v) Mats must be used. The brands of mat that can be used and which meet the specifications are listed in appendix B at the end of these regulations.
- (vi) BT Kyorugi Referees will be appointed by the Kyorugi Referee department and will be in attendance.
- (vii) A named Tournament Director and Chief Referee will be appointed
- (viii) Medals or trophies will be awarded to the players.
- (ix) An application form is submitted by players and coaches.
- (x) An audit of the players and coaches must be performed by Membership Services prior to the event.

### **(b) Poomsae Competition Regulations**

- (i) International, national, county and local poomsae competitions must be approved by the BT Poomsae Referee department before the event can go ahead.
- (ii) An application form for event insurance must be submitted at least four weeks prior to the event.
- (iii) Mats must be used. The brands of mat that can be used and which meet the specifications are listed in appendix B.
- (iv) BT Poomsae Referees will be appointed by the Poomsae Referee department and will be in attendance.
- (v) Medals or trophies will be awarded to the players.
- (vi) An application form is submitted by players and coaches.
- (vii) An audit of the players and coaches must be performed by Membership Services prior to the event.

### **(c) Training Seminars, MATT Seminars and Dan Promotion Tests**

- (i) The organisers of seminars and Dan Promotion Tests must comply with BT rules and regulations in force at the time of the event.
- (ii) An application for event insurance must be submitted four weeks prior to the event
- (iii) There will be a named organiser.
- (iv) Athletes are required to wear a complete set of personal protective equipment during all types of sparring. This must meet the required specifications set out in Appendix A at the end of these regulations. Arm-guards and hand protectors may be dispensed with for the self-defence sections.

### **(d) Demonstrations**

- (i) An application form for event insurance must be submitted at least four weeks prior to the demonstration.
- (ii) Members of the public who want to participate in a taster session at a demonstration are covered by the 2 free lesson rules.
- (iii) Parents of under 18 years old and who are members of the public must give permission in writing for their child to participate in the demonstration.
- (iv) The organiser must record the participant's name, address, phone number, date of birth and signature. If under 18 years old the parent's signature and name must be recorded. This list must be sent to the Registrar within 24 hours of the demonstration taking place.
- (v) *Sparring or any other form of contact by members of the public is not permitted.*
- (vi) Organisers have a duty of care to ensure the event is safe and well managed. For example, if the ground outside is wet, organiser should ensure no one will slip or fall over or that it should be clear of rubbish and domestic pet excrement.
- (vii) Organisers are required to carry out a risk assessment prior to the Demonstration following British Taekwondo Health and Safety guidelines

## **(14) Activities not Classified as an Event**

The activities below do not have to be registered as an event:

- Normal class training
- Kup gradings
- National, local and club training days
- Referee Training Courses
- Instructor and Coach training courses
- Kyorugi Training Days

For the avoidance of doubt, if the event contains a competitive element or could be considered a competition by any of those participating in it, it must be registered with British Taekwondo and insured/audited as such. If any point in Section (13) above applies it is a competition or demonstration.

Activities not classified as an event are covered by the personal accident, Public Liability and Professional Indemnity insurance policy. There is no cover under the Event Insurance policy for any of these activities below.

### **(a) Participants Competence**

- (i) Organisers must ensure that the activities undertaken are within the competence of the least able or most experienced member.
- (ii) Organisers must assess the appropriateness of the activity and to include individual assessments of each group member's competence before embarking on it.

### **(b) Instructor and Coach training courses**

This refers to classroom style courses to train instructor and coaches in the principles of teaching and coaching, not practical taekwondo seminars and workshops which are classified as events.

### **(c) Kyorugi Training Days**

In order to prepare players adequately for the competition environment, training sessions may simulate a kyorugi competition environment and may use any of the following:

- Competition area layout
- 'Matches' judged or refereed by other club members or fighters.
- Electronic scoring equipment

These training days are subjected to the following regulations:

- (i) Organisers are required to implement the Kyorugi Training Day Regulations (date of implementation is 1st April 2016) to the letter. No deviation or omission from the regulations is permitted.
- (ii) These regulations are compulsory.
- (iii) Organisers are required to comply with these regulations if insurance cover is to be granted to cover your Kyorugi training day.
- (iv) Where organisers fail to comply insurance cover could be withdrawn.
- (v) If these regulations are not complied with the individual(s) breaching these regulations may be personally liable because insurance cover could be withdrawn due to the breach.
- (vi) The Organiser is responsible for ensuring that the Kyorugi training day complies with these regulations.
- (vii) If the Organiser fails to ensure the Kyorugi training day complies with these regulations he or she could be liable if insurance cover has been withdrawn.
- (viii) The training day is limited to members of the club plus a maximum of 50 invited members from other *local* clubs.
- (ix) An application form to participate is not permitted.
- (x) Organisers may not issue awards, medals or certificates of any type.
- (xi) Athletes will wear a complete set of personal protective equipment (PPE) as specified in Section 11(b) (above). The brands of PPE that can be used and which meet the required specifications are listed in Appendix A.
- (xii) Mats must be used. The brands of mat that can be used and which meet the specifications are listed in Appendix B.
- (xiii) Organisers are permitted to use referees, corner judges, recorder tables, coaches' chairs etc. to make it as realistic as possible. As long as the event is not an actual competition and is primarily a training tool for club members, the 'referees' and 'judges' do not have to be qualified officials.
- (xiv) Referees appointed by the BT Kyorugi Referee department are not required. However the instructor(s) must have reasonable knowledge of the WTF Competition Rules.
- (xv) The instructor(s) are required to match athletes by grade, weight, age category and experience as closely as possible.
- (xvi) Full contact sparring is permitted but organisers are required to exercise common sense when pairing athletes.
- (xvii) Paying spectators cannot attend although the parent or guardians of junior members may be present.
- (xviii) No entry fee other than the normal training fee is permitted.
- (xix) 'Matches' must be treated informally, only as a training tool, with no declaration of winners

## **(15) Event Document Requirements**

- (a) Coaches must be at least 18 years of age and be at least 1<sup>st</sup> Dan, hold a current instructor indemnity insurance, current Registered Instructor certificate and enhanced disclosure, current membership and current club affiliation. If any of these documents have expired the coach, cannot coach at the event.
- (b) All Centre Referees and Officials attending the event must hold Indemnity Insurance AND a current enhanced disclosure check. This will normally be instructor's indemnity insurance but referees who do not teach taekwondo can apply for official's indemnity insurance. There is no insurance cover for Referees included in the membership issued by British Taekwondo.
- (c) All competitors, coaches, referees and officials domiciled in the UK must be members of British Taekwondo and have current membership.
- (d) For all competitions the Kyorugi or Poomsae Referee Chairman are required to approve the event before insurance cover can be issued
- (e) Referees will only attend the event after approval has been given AND the Referee Chairman has received a copy of the certificate.
- (f) British Taekwondo event insurance does not cover major championships such as the British Taekwondo National Championships, BT International Open, European Championships and any associated qualifying event. These events must be covered separately and the organiser is required to contact Membership Services to purchase adequate insurance cover.

## (16) Event Entry and Entry Form Requirements

- (a) The entry form must have a space on it for the member's membership number and expiry date. Entrants without current membership are not permitted to enter the event.
- (b) The entry form must have a sentence on it stating that the entrant must bring their BT membership book and any other relevant ID documents required with them to the event for inspection.
- (c) If entrants do not bring their BT membership books with them they will not be permitted to enter the event.
- (d) All athletes are required to present their BT membership book to the organiser or weigh in desk for inspection:
- (e) The membership sticker found inside the entrant's BT membership book must be visually inspected. The holder's photograph must be affixed to the identity page
- (f) Photocopies are not acceptable.
- (g) Athletes who do not have current membership must be refused entry.
- (h) All coaches attending with athletes must be made aware that the entrant's BT membership book will be inspected at the weigh-in.
- (i) Event organisers are required to request a copy of all attending instructors', coaches', referees' and officials' indemnity insurance certificates to be attached to their team's entry forms.

## (17) Foreign Player and Coach Insurance and Document Requirements

- (a) Competitors and coaches who are members of a foreign WTF-affiliated Member National Federation (MNF) of the WTF can participate in British Taekwondo approved events providing they hold (1) current membership issued by their WTF-affiliated Member National Federation *and* which includes public liability, indemnity and personal accident insurance and (2) have a current passport for the country matching their nationality.
- (b) Coaches who are members of a foreign WTF-affiliated Member National Federation (MNF) of the WTF must be 1st Dan or higher grade.
- (c) Coaches who are members of a foreign WTF-affiliated Member National Federation (MNF) of the WTF can only coach players who are members of the same foreign WTF-affiliated Member National Federation (MNF) and normally domiciled in the MNF home country.
- (d) Coaches who are members of a foreign WTF-affiliated Member National Federation (MNF) of the WTF cannot coach foreign players who are domiciled in the UK at any British Taekwondo event who must instead be coached by a coach who resides in the UK and holds a British Taekwondo membership. The **ONLY** exception to this rule is the British Taekwondo International Open when foreign coaches can coach a foreign player who resides in the UK providing the player is a member of the attending national team.
- (e) British Taekwondo insurance policies **do not** cover foreign players or coaches for public liability or indemnity.
- (f) British Taekwondo insurance policies do not cover foreign players or coaches for personal accidents sustained in a British Taekwondo event under the temporary and permanent disability cover.
- (g) Event organisers are required to ensure that all overseas visitors have personal accident, public liability and indemnity insurance issued by their home country MNF. You must obtain a copy of their certificate.
- (h) Event organisers are required to keep a record of the overseas visitors home MNF, a copy of their membership and indemnity insurance and provide this to Membership Services before the event.
- (i) Event organisers are covered by the British Taekwondo event insurance policy for public liability claims if they are sued by a foreign player or coach.

## (18) Referee Regulations

- (a) The Event Organiser is required to apply for British Taekwondo Referees to attend the competition at least three months prior to the event.

For Kyorugi events, the application must be sent to the Chairman of the Referee Committee at the address below:

Brian Tilley (British Taekwondo Games Committee Chairman)  
20 Jade Walk,  
Chilton,  
Co Durham,  
DL17 0QL.



For Poomsae events, the application must be sent to the Chairman of the Poomsae Referee Committee at the address below:

Grandmaster T.W. Shin  
15 Minster Drive  
Davyhulme  
Manchester  
M41 5HA

- (b) The Event Organiser is required to comply with all the regulations governing Referee attendance at the competition. The regulations will be determined by the relevant Referee Department and confirmed in writing by the Referee Chairman.
- (c) All competitions must have British Taekwondo Referees in attendance. Those who do not have British Taekwondo or other recognised referee qualification may not officiate at any event.
- (d) The Event organiser is required to appoint only British Taekwondo-qualified and approved Referees or referees qualified by the WTF or other WTF Member National Federations. The Event organiser must contact the British Taekwondo Referee Chairman to confirm that the Referees they wish to invite to Referee at the Event are suitably qualified and approved.
- (e) The Event organiser's choice of Chief Referee for the Event must be approved by the relevant Referee Department in advance and be named on the application for event insurance.
- (f) International and national Kyorugi or Poomsae referees not resident in the UK who wish to attend any UK event approved by the British Taekwondo must obtain permission to attend and participate in writing from either the British Taekwondo Kyorugi or Poomsae Referee Chairman, as appropriate, *before* travelling to referee at the UK event.
- (g) International or domestic Kyorugi or Poomsae Referees who are resident in the UK but are members of another WTF National Member Federation and who wish to attend any UK event approved by the British Taekwondo must obtain permission to attend and participate from either the British Taekwondo Kyorugi or Poomsae Referee Chairman, as appropriate, *before* attending the event.
- (h) Event hosts are required to have a representative from British Taekwondo Referee Department to supervise the weigh-in on the day of the event. The host should clarify with the Referee Department the cost of providing the supervisor.
- (i) Referees supervising the weigh-in must not be from the host organisation.
- (j) The Chief Referee appointed to oversee any event that is open to other members outside the host organisation must not be a member of or allied to the host organisation.

### **(19) Player, Coach, Referee and Instructor Audit Checks**

- (a) Competitors, Coaches, Referees, Instructors and other participants attending event sanctioned by British Taekwondo or hosted by a British Taekwondo member must be current members of British Taekwondo or another WTF-recognised Member National Federation (WTF MNF).
- (b) Members of other organisations are not permitted to take part in British Taekwondo-sanctioned events or events hosted by British Taekwondo members.
- (c) Event Organisers must *visually* inspect the British Taekwondo membership booklet of all British nationals resident in the UK entering British Taekwondo-approved events. The membership booklet must have a photograph of the holder on the identity page. Photocopies are not acceptable.
- (d) Event Organisers must *visually* inspect the passport *and* proof of membership of foreign WTF MNF of all participants who are not resident in the UK. The ID must have a photograph of the holder on the identity page and must be that of the person holding the ID document. Photocopies are NOT acceptable.
- (e) A written list in the form of an Excel spread sheet must be made of the British Taekwondo players in this format only and only the provided Excel spreadsheet can be used:

Column A	surname
Column B	forename
Column C	membership number without the letter M in front of it.
- (f) This list must be sent to the Director of Membership Services (or named Deputy) five (5) days before the event for the players' membership audit check. The organiser will be informed

which players have current membership and can take part. Those with either an expired or no membership or if the wrong membership number has been used at the time of audit will *not* be permitted to participate. No further auditing will be undertaken.

- (g) A written list in the form of an Excel spread sheet must be made of the British Taekwondo coaches in this format only:
- |          |   |
|----------|---|
| Column A | surname   |
| Column B | forename  |
| Column C | membership number without the letter M in front of it |
- (h) This list must be sent to the Director of Membership Services (or named Deputy) five (5) days before the event for the membership, insurance and enhanced disclosure audit check. The organiser will be informed which coaches have the current and required documentation and can take part. Those with expired documentation at the time of audit will not be permitted to coach. No further auditing will be undertaken.
- (i) A written list in the form of an Excel spread sheet must be made of the non-British Taekwondo players who are non UK residents, as follows:
- |          |  |
|----------|--|
| Column A | surname  |
| Column B | forename   |
| Column C | grade  |
| Column D | membership number of home NGB                                  |
| Column E | club name  |
| Column F | Nationality  |
| Column G | ID document seen and Verified (passport or membership booklet) |
| Column H | Indemnity insurance number issued by home NGB                  |
- (j) This list must be sent to the Director of Membership Services (or named Deputy) five (5) days before the event.
- (k) A written list in the form of an Excel spread sheet must be made of the non-British Taekwondo coaches who are non-UK residents, as follows:
- |          |  |
|----------|--|
| Column A | surname  |
| Column B | forename   |
| Column C | grade  |
| Column D | membership number of home NGB                                      |
| Column E | club name  |
| Column F | Nationality  |
| Column G | ID document seen and Verified (passport or evidence of membership) |
| Column H | Indemnity insurance number issued by home NGB                      |
- (l) This list must be sent to the Director of Membership Services (or named Deputy) five (5) days before the event.
- (m) Competitors, Coaches, Referees, Instructors and other participants who have British nationality and who are resident in the UK will not be permitted to enter British Taekwondo-approved events unless they are members of British Taekwondo and have British Taekwondo membership.
- (n) Competitors, Coaches, Referees, Instructors and other participants who are members of an overseas organisation and who are resident in the UK can only enter British Taekwondo approved events if they have membership issued by the foreign MNF of the WTF.
- (o) Competitors who are resident in Northern Ireland are, under the terms of the Good Friday Agreement, permitted to attend and enter British Taekwondo events with either a British Taekwondo or Irish Taekwondo Union membership.
- (p) Players and coaches who fail the audit cannot renew expired documents either after failing the audit or on the day of the event. The event audit is normally on the Wednesday night before the event. All renewals must be applied for at least four weeks before the audit from:
- British Taekwondo  
Membership Services  
The Business Place  
Park Road  
Mansfield Woodhouse  
Nottinghamshire  
NG19 8ER

## **(20) Weight Categories**

- (a) The Event Organiser is required to use the current weight categories stipulated by the WTF or British Taekwondo. The Referee Department will provide a list of weight categories. (Note that British Taekwondo has now standardised weight divisions for children and these must be followed.)
- (b) Competitors under the age of 17 years are not permitted to compete against competitors 17 years of age or over in a senior category.
- (c) Kyorugi competitors must be 9th Kup or higher grade. No 10th Kup or white belts are permitted to enter any competition. Players who are revealed by the event audit to be 10th kup will not be allowed to participate.

## **(21) Medical Requirements**

- (a) For Kyorugi events, British Taekwondo requires the Event organiser to provide a medical doctor and a paramedical first aid team. The insurers consider this to be sensible.
- (b) For Poomsae events, demonstrations and seminars British Taekwondo requires the Event organiser to provide first aid cover by suitably qualified personnel.
- (c) The Doctor or paramedic should be registered with the General Medical Council

## **(22) British Taekwondo Forms**

All British Taekwondo forms can be downloaded from [www.britishtaekwondo.org.uk/btcb-downloads.html](http://www.britishtaekwondo.org.uk/btcb-downloads.html).

## **(23) Referee Fees**

Please contact the Referee Department for the current fees.

## Appendix A: Approved Personal Protective Equipment for Taekwondo Competition in the UK

The following categories of personal protective equipment (PPE) may be used in the BTCB British Open International Championships and other *kyorugi* (sparring) competitions in the UK:

- Any WTF-approved PPE
- Any ETU-approved PPE
- PPE for WTF taekwondo which has passed British Standards (BS) testing.

The items indicated with a tick ✓ in the table below are acceptable.

Brand		Adidas	Black Eagle	Budo Nord	Daedo	Green Hill	JCalicu	Kicksport	Kwon	Mooto/ MTX	Pine Tree/ Sang Moo Sa	SMAI	Twin Tower/ Wacoku	Wesing
Approved by		WTF/ BSi <sup>2</sup>	BSi <sup>2</sup>	ETU	WTF/ BSi <sup>2</sup>	WTF	WTF	BSi <sup>3</sup>	WTF/ BSi <sup>2</sup>	WTF/ BSi <sup>2</sup>	BSi <sup>2</sup>	BSi <sup>2</sup>	WTF	WTF
Expiry of WTF approval		31/1/15	–	–	31/1/15	31/1/15	31/1/15	–	31/1/15	31/1/15	–	–	31/1/15	31/1/15
Protectors	Head	✓	✓ <sup>4</sup>	✓	✓	✓	✓	✓ <sup>4</sup>	✓	✓	✓ <sup>4</sup>	✓ <sup>4</sup>	✓	✓
	Trunk <sup>3</sup>	✓		✓	✓	✓	✓	✓ <sup>4</sup>	✓	✓	✓ <sup>4</sup>	✓ <sup>4</sup>	✓	✓
	Arms	✓	✓ <sup>4</sup>	✓	✓	✓	✓	✓ <sup>4</sup>	✓	✓	✓ <sup>4</sup>	✓ <sup>4</sup>	✓	✓
	Hands <sup>5</sup>	✓		✓	✓	✓	✓		✓	✓	✓ <sup>4</sup>		✓	✓
	Groin	✓		✓	✓	✓	✓	✓ <sup>4</sup>	✓	✓	✓ <sup>4</sup>	✓ <sup>4</sup>	✓	✓
	Shins	✓	✓ <sup>4</sup>	✓	✓	✓	✓	✓ <sup>4</sup>	✓	✓	✓ <sup>4</sup>	✓ <sup>4</sup>	✓	✓

### NOTES

- (1) Pine Tree/ 'Sang Moo Sa' is not WTF-recognized but has passed BS/EN testing.
- (2) BSi: British Standards Institute. Same as European (CEN) standards.
- (3) Trunk protectors must be the type approved for WTF taekwondo. Old style WTF or other martial arts' trunk protectors are not acceptable.
- (4) Tested to British Standards and therefore acceptable but not WTF-approved.
- (5) Hanji, Arowin, RDX, JM Fitness and Better brands of WTF-style hand protector may have the WTF logo but they are not WTF-recognised and are not acceptable.
- (6) KTA-approved or other brands of products will only be acceptable if they are also approved by the WTF or ETU, or have passed British or European standards tests.
- (7) The CE mark is *not* proof that equipment has been tested to British or European standards. Manufacturers can use the CE mark if they have tested goods themselves, in-house, but British Taekwondo can only accept certified test results from independent, accredited testing houses.
- (8) Macho equipment is not WTF-recognized and never has been. Some Macho equipment on sale incorrectly has the old 'WTF-recognized' mark.

## Appendix B: Approved Flooring Mats For Taekwondo Competition in the UK

The following mats may be used in the BT competitions in the UK:

- *Any WTF-approved mat*
- *Any ETU-approved mat*
- *Mats for WTF taekwondo which have passed British Standards (BS) testing.*

<b>Brand</b>	Daedo	Green Hill	Schramm Sport GmbH/ Kwon	KSD/ Taekwon Family	Taishan	Wesing
<b>Approved by</b>	WTF	WTF	WTF	WTF	WTF	WTF
<b>Expiry of WTF approval</b>	31-1-2015	31-1-2015	31-1-2015	31-1-2015	31-1-2015	31-1-2015

## Appendix C: Notice and Waiver Regarding the Use of Mats

British Taekwondo endeavours to make participation in its sport as safe as reasonably possible.

To this end, British Taekwondo has developed a comprehensive Health and Safety Policy, as well as detailed Event Regulations, both of which include strict requirements, as well as guidance, relating to safety measures.

However, because of the nature of WTF Taekwondo, it is impossible to eliminate all risk from participating in this sport, whether in a training session or in competition. This is not least because the member clubs, through whom participation typically takes place, have limited resources. In particular, it is not possible for many clubs to lay down flooring mats in their training venues for the purposes of training sessions (including full contact sparring sessions). This is because the cost of purchasing a sufficient quantity of mats, the cost and need to store them and the time it would take to lay them out before and after training sessions are prohibitive.

It is important that those who apply for membership of British Taekwondo appreciate this and appreciate that, if they participate in training sessions at British Taekwondo member clubs in such circumstances, they do so voluntarily, with full awareness of the risks involved and consciously agreeing not to make a claim against British Taekwondo, the relevant club or associated individuals should an accident occur due to the absence of flooring mats.

Accidents are rare but the possibility of them cannot be ruled out completely.

In summary, by applying to be a member of British Taekwondo you agree and accept the following:

- (1) You understand that for logistical and financial reasons it is not possible for every club to lay down mats or equivalent safety flooring during training sessions, including full contact sparring sessions.
- (2) You also understand and agree that if you wish to participate in those sessions, then you agree to do so:
  - (a) with full awareness of the risks involved and the extent of those risks, including that it is possible that you may fall and injure yourself in doing so
  - (b) that you have voluntarily chosen to participate to whatever extent you wish and are not in any way compelled to participate
  - (c) that you consciously waive the right to claim against British Taekwondo or the relevant club or their respective directors', officers', management and coaching staff in respect of any loss or damage arising out of such participation, to the fullest extent that you are able to do so by law.

## Appendix D: Event Organiser Checklist

This checklist must be completed by the Event Organiser and returned to Membership Services 2 days prior to the Event.

Name of Event Organiser	
Membership Number	
Date of Event	
Venue address	
Venue checked for suitability	
Date Event risk assessment completed	
Date Event insurance applied for	
Date Event insurance certificate returned	
Date Referees applied for	
Date Referees attendance approved	
Name of attending Doctor/Paramedic	
Name of Tournament Director	
Name of Chief Referee	
Date audits sent to Membership Services	
Date audits returned by Membership Services	